

Workshop Template

≡ Category	Workshop
≡ Content Type	Workshop
≡ Status	Not Started

Workshop Overview

Purpose: What is this workshop teaching and why is it important?

Duration: 60 to 120 minutes

Instructor(s): TBD

Workshop Day: TBD

Learning Objectives

By the end of this workshop, participants should be able to:

- -
 -
-

Prerequisites

What should participants already know or have installed before attending?

- -
 -
-

Instructor Preparation

What needs to be prepared before delivering this workshop?

- ☐ []
- ☐ []

☐ []

Required Accounts

-

Required Software

-

Required Files / Repositories

-

Workshop Outline

Time	Section	Format	Notes
		Teach / Demo / Exercise	
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Concepts to Teach

Concept 1

What participants need to understand:

Key points:

-
-
-

Concept 2

What participants need to understand:

Key points:

-
-

-

Live Demonstration

Objective

What will the instructor demonstrate?

Steps

- 1.
- 2.
- 3.
- 4.
- 5.

Expected Result

What should participants see when the demonstration is successful?

Hands-On Exercise

Objective

What will participants build, configure, or practice?

Instructions

- 1.
- 2.
- 3.
- 4.
- 5.

Success Criteria

Participants have successfully completed the exercise when:

☐ []

☐ []

☐ []

AI Prompts

Store prompts that will be demonstrated or given to participants here.

Prompt 1

| Paste prompt here.

Purpose:

Prompt 2

| Paste prompt here.

Purpose:

Common Problems

Problem 1

Symptoms:

Likely Cause:

How to Investigate:

Instructor Hint:

Solution:

Instructor Notes

Notes that are useful for whoever is delivering or assisting with the workshop.

- -
 -
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Participant Questions

Record useful questions that come up during practice sessions or the actual workshop.

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Resources

Documentation

-

References

-

Examples

-

Workshop Materials

Slides/Html

TBD

Handout / Cheat Sheet

TBD

Repository

TBD

Additional Files

TBD

End-of-Workshop Check

Participants should be able to demonstrate:

☐ []

☐ []

☐ []

Improvements for Next Time

Complete this section after delivering the workshop.

What worked well:

What caused confusion:

What should be changed:

What took longer than expected:

Participant feedback: